

Personal Information	Borrower	Co-Borrower(s)
Date of Birth		
Social Security Number		
Current Housing Information		
For Renters: • Current Address		
Name and Address of Your Landlord		
Proof of Lease		
 Current Monthly Rent Payment If you've haven't lived at your current address for more than 2 years, bring this information for your previous address too. 		
For Existing Homeowners Current Address 		
Current Market Value of Your Home		
Mortgage Lender		
Mortgage Account Number		
Current Monthly Mortgage Payment Amount		
 Outstanding Balance Due on the Mortgage 		
Employment Information		
Employment Verification Names, addresses, and telephone numbers of employers for the past 2 years.		
Self-Employment Documents If self-employed, copies of the following from the past two		
years:Profit and Loss Statement		
Balance Sheet		
Business Tax Returns		



Financial Information	
Income Verification Two Most Recent Pay Stubs with Year-to-Date Earnings 	
W-2s for the Past Two Years	
Additional Income Bring documentation to prove you receive any of these additional forms of income: social security or veteran's benefits (provide copies of the award letter), overtime bonuses, commissions, interest income.	
Tax InformationCopies of the following from the past two years of:W-2 Tax Forms	
Tax Returns	
Bank Account Information Account number(s) and current balance(s) for:	
Savings	
Any Other Account(s)	
Assets Information Statements of current assets, such as Individual Retirement Accounts (IRAs), Certificates of Deposit (CDs), stocks, and bonds. For individual investments, a current brokerage statement with the name of the stocks, the amount per share, and the number	
of shares owned.	
Personal Property Information Disclosure of the value of your personal property, including employee retirement accounts, furniture, cars (copy of titles to any vehicles owned), any valuable collections or other valuable property, and life insurance.	
Credit Information Credit card bills for the past few billing periods.	



Investment Property Information Federal tax returns and a schedule of all real estate property you own, plus account number and address of the mortgage company if any property you own is not paid for. If the property is rented, provide a copy of the current lease and rent payments in the form of canceled checks.	
Gift Funds	
If money for the down payment is a gift from a relative, supply a copy of:	
Gift letter (stating the gift money does not have to be repaid)	
Gift check	
Divorce or Separation Information A copy of the divorce decree or maintenance agreement, along with any amendments and a 12-month payment history of alimony and/or child support payments, as well as documents if the payments are needed to verify your income and qualify for the mortgage.	
Information on the Home you are Purchasing	
Purchase Contract Copy of the executed purchase contract and any addendums. (If purchasing new construction, also include the plans and specifications.)	