Instructions

 1. Complete the rent roll providing all of the information requested below.

 2. You may attach or provide your own form of rent roll. The attachment must include all of the information requested on this form.

 3. Reported rent (and income) must be the current, in place, rent collected, as of the "Rent Roll Date" below. Reported rents may not include any forecasted, projected, market rent (or income) or any rent that exceeds what is legally permitted by applicable law or regulation.

 a. If a unit is vacant, report in the "Current Rent" column the last legal rent collected and place an "X" in the column labeled "Vacant?".

 4. Sign and date below or on the provided rent roll.

 a. For purchase transactions, a seller-provided rent roll is required.

## Rent Roll Date:

Property Address:

Unit			# of	Square	Current Rent (see	Move-In	Vacant? ("X" if	Lease Exp. Date (East Coast Rent Restricted Markets	Date of Last Rent	Rent Subsidy Program (Section 8, HAP, SCRIE, etc.)?**
Number*	Tenant Name	# of Bdrms	Baths	Footage	3 above)	Date	yes)	Only)	Increase	("X" if yes)
<u> </u>							<u> </u>			
							<u> </u>			
* List each of the units that are furnished										
** Describe a	ny rent subsidies (for exa	mple, Section 8,	preferentia	al, SCRIE, HA	AP)					
Monthly Rent				udes utilities:			tricity Water	Heat Garbage	Cable TV Nor	10
Monthly Laundry Income		Are rental concessions being offered? Yes				No				
Monthly Park			If yes	, please desc	ribe:					
Monthly Store					-					
Other Income										
Other Income										
Gross	Monthly Income		What wa	s the average	e monthly oc	cupancy rate	over the pre	eceding 12 mor	iths?	
□See attached rent roll dated										
I have persor	ally prepared or reviewed	the information	herein or a	attached and	certify that it	is true and o	correct.			
Applicant's Si	gnature						Date		-	
Applicant's Pr	rinted Name and Title								-	